

**ACS COLLEGE OF ENGINEERING, BENGALURU**  
**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

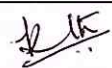



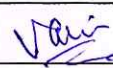

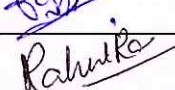
CIRCULAR -7

Date: 12.08.2016

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Seventh meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

**Agenda (criteria 3 and 4)**

- Promotion of Research in the Department
- Resource Mobilization for Research
- Research Facilities and Consultancy
- Research Publications and Awards
- Extension Activities and Institutional Social Responsibility Collaborations
- Physical Facilities, Library as a Learning Resource
- IT Infrastructure Maintenance of Campus Facilities

Sl.No	Faculty Name With Designation	Signature
1	Mrs. R.J.Kavitha- Asso.prof	
2	Mrs. BharathiGururaj- Asst.prof	
3	Dr. M. Mathivanan, Asso.prof	
4	Mr. Vijay Mahantesh, Asst.prof	
5	Mrs. Vanishree Moji, Asst.prof	
6	Mr. Ramesha.M, Asst.prof	
7	Mr. Rahul Rai, Asst.prof	



Dr. H.B. Bhuvaneshwari

**HOD, ECE**

HOD

Dept. of ECE

ACS College of Engineering  
Bangalore - 560 074.

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The VII<sup>th</sup> IQAC Meeting Held On 12<sup>th</sup> August 2016

The Seventh IQAC meeting was held on 12<sup>th</sup> August 2016 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.




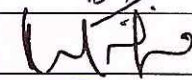

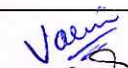
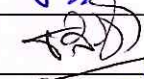
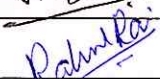
Chair person	Dr. H.B. Bhuvaneshwari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs. R.J.Kavitha	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr. Vijay Mahantesh/Nagesh HB	Criteria-4
	Mrs. Vanishree Moji	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

- 1) The Objective and motivation behind IQAC cell w.r.t C3 and C4 criteria was revived and some of the additions to the existing activities were done.
- 2) To enhance Research & Development activities among students in the department w.r.t mini projects.
- 3) Start interdisciplinary research groups in the department.
- 4) Applying for R&D proposals to get research funds from various Funding agencies.
- 5) Discussion w.r.t infrastructure of the dept was to be updated .some of them are class rooms, Library with internet facilities, computer labs, seminar halls, smart class rooms, rest rooms etc.
- 6) Deficiencies and improvements w.r.t updating infrastructure structure for M.Tech students to be considered as first priority.
- 7) Access to the faculty to prepare computer aided teaching – learning materials. Maintenance of computers and their accessories. Provision made in the annual budget for update, deployment and maintenance of the computers in the department.
- 8) Maintenance of infrastructure facilities, services of equipment, Maintenance of class-rooms and laboratories etc.


The meeting ended with thanks from the chair person to all the members and all the faculty members gave their comment for their position.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvanewari ,Prof and HOD	
2	Mrs. R.J.Kavitha, Ass0.prof	
3	Mrs. BharathiGururaj, Asst.prof	
4	Dr. M. Mathivanan, Ass0.prof	
5	Mr. Vijay Mahantesh, Asst.prof	
6	Mrs. Vanishree Moji, Asst.prof	
7	Mr. Ramesha.M, Asst.prof	
8	Mr. Rahul Rai, Asst.prof	

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**ACS COLLEGE OF ENGINEERING, BENGALURU**  
**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

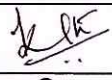

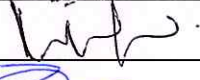
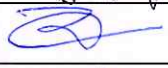

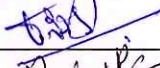
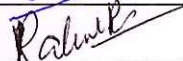
CIRCULAR -8


Date: 19.09.2016

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Eighth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

**Agenda (criteria 5, 6 and 7)**

- students participation
- Allotment of mentors to mentees
- training and placement activities
- Women Empowerment Cell
- Department SWOC analysis.
- Innovations and Best Practices

Sl.No	Faculty Name With Designation	Signature
1	Mrs. R.J.Kavitha- Asso.prof	
2	Mrs. BharathiGururaj- Asst.prof	
3	Dr. M. Mathivanan, Asso.prof	
4	Mr. Vijay Mahantesh, Asst.prof	
5	Mrs. Vanishree Moji, Asst.prof	
6	Mr. Ramesha.M, Asst.prof	
7	Mr. Rahul Rai, Asst.prof	

  
Dr. H.B. Bhuvaneshwari  
HOD, ECE

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# ACS COLLEGE OF ENGINEERING, BENGALURU

## Department of Electronics and Communication Engineering

### Internal Quality Assurance Cell (IQAC)

#### Minutes of The VIII<sup>th</sup> IQAC Meeting Held On 19<sup>th</sup> September 2016

The Eighth IQAC meeting was held on 19<sup>th</sup> September 2016 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.




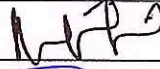

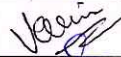

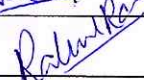
Chair person	Dr.H.B.Bhuvaneswari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs. R.J.Kavitha	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr. Vijay Mahantesh/Nagesh HB	Criteria-4
	Mrs. Vanishree Moji	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

- 1) The Objective and motivation behind IQAC cell w.r.t C5, C6 and C7 criteria was revived and some of the additions to the existing activities were done.
- 2) To increase Student participation in different events like Symposium, Co-curricular, Extracurricular, National and International Paper presentations, short term training courses and support them by giving some benefits like attendance, TA, DA from the dept/institute.
- 3) All the staff of Department was allotted the set of students for counseling and informed the staff to give the report of the same to Chief Mentor/HOD. Counseling has to be done minimum 3 times per semester.
- 4) Arrange the soft skill training programs, career guidance programs for the students so that they get motivated to attend on /off campus interviews.
- 5) Identifying the Department Strength, Weakness, Opportunities and Challenges (SWOC Analysis) with respect to students, Faculties and facilities wise.
- 6) Industrial Visits to be arranged to widen the perspective of students.
- 7) Workshops to be arrange to supplement the curriculum.
- 8) Projects to be taken up in thrust areas, with social causes and energy conservation, conversion in mind.


The meeting ended with thanks from the chair person to all the members and all the faculty members gave their comment for their position.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvanewari, Prof and HOD	
2	Mrs. R.J.Kavitha, Asst.prof	
3	Mrs. BharathiGururaj, Asst.prof	
4	Dr. M. Mathivanan, Asstprof	
5	Mr. Vijay Mahantesh, Asst.prof	
6	Mrs. Vanishree Moji, Asst.prof	
7	Mr. Ramesha.M, Asst.prof	
8	Mr. Rahul Rai, Asst.prof	

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**ACS COLLEGE OF ENGINEERING, BENGALURU**  
**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -12


Date: 13.01.2017

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Twelfth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda

- Action Plan for Even Semester
- Preparation and updating to start the Even Semester
- Meeting with class teacher and PG Coordinator
- General Academic Discussions

Sl.No	Faculty Name With Designation
1	Dr.A.Murgandam, Professor
2	Dr. M. Mathivanan, Asso.prof
3	Mrs. R.J.Kavitha- Asso.prof
4	Mrs. Vanishree Moji, Asst.prof
5	Mrs. BharathiGururaj, Asst.prof
6	Mr .Suresh, Asst.prof
7	Mr. Nagesh H B, Asst.prof
8	Mr. Ramesha.M, Asst.prof
9	Mr. Rahul Rai, Asst.prof
10	Mr. Yamini Gayathri, Asst.prof

  
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**Bangalore - 560 074.**

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The XII<sup>th</sup> IQAC Meeting Held On 13 January 2017

The Twelfth IQAC meeting was held on 13<sup>th</sup> January 2017 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvanewari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs. R.J.Kavitha	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr. Nagesh H B	Criteria-4
	Mrs. Vanishree Moji	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

- 1) All the faculties should update the course file for the allotted subjects.
- 2) Text books requirement to be submitted to library.
- 3) FDP on research by Dr.Senthil Kumaran on 18<sup>th</sup> January 2017.
- 4) Suggested for all the faculties for NPTL Courses enrolment.
- 5) Following Faculties are identified as the incharge for project and seminar.
  - Dr M. Mathivanan is the 8<sup>th</sup> semester project incharge.
  - Dr.A.Murgandam is seminar incharge
- 6) Instructions to be given prior to the lab.
- 7) All class teachers to identify groups for sports club, technical club, and mini project groups in each class.
- 8) Weekly attendance report must be given to class teachers to send message to parent.
- 9) Class teachers requested to select top 5 students in a class to concentrate on fetching ranks in university.
- 10) Group of students to be developed into entrepreneurs to be submitted to executive director.
- 11) Class teachers to generate reports for irregular students and Intimates Parents.
- 12) Class Monitoring / Disciplinary Committee formed.

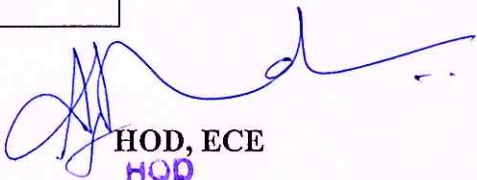


I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvaneshwari, Prof and HOD
2	Dr.A.Murgandam, Professor
3	Dr. M. Mathivanan, Asso.prof
4	Mrs. R.J.Kavitha, Asso.prof
5	Mrs. BharathiGururaj, Asst.prof
6	Mr. Vijay Mahantesh, Asst.prof
7	Mrs. Vanishree Moji, Asst.prof
8	Mr. Ramesha.M, Asst.prof
9	Mr. Rahul Rai, Asst.prof
10	Mr .Suresh, Asst.prof
11	Mr Nagesh H B, Asst.prof
12	Mr. Yamini Gayathri, Asst.prof

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**ACS COLLEGE OF ENGINEERING, BENGALURU**  
**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -13

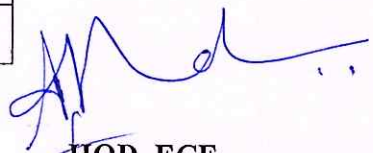
Date: 06.03.2017

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Thirteenth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda

- First Internal Assessment
- Research Funding
- General academic discussions
- Workshop, Symposium, LIC Visit

Sl.No	Faculty Name With Designation
1	Dr.A.Murgandam
2	Dr. M. Mathivanan, Asso.prof
3	Mrs. R.J.Kavitha- Asso.prof
4	Mrs. Vanishree Moji, Asst.prof
5	Mrs. BharathiGururaj, Asst.prof
6	Mr .Suresh, Asst.prof
7	Mr Nagesh H B, Asst.prof
8	Mr. Ramesha.M, Asst.prof
9	Mr. Rahul Rai, Asst.prof
10	Mr. Yamini Gayathri, Asst.prof

  
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Bangalore - 560 074,

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The XIII<sup>th</sup> IQAC Meeting Held On 06 March 2017

The thirteenth IQAC meeting was held on 06<sup>th</sup> March 2017 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneswari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs. R.J.Kavitha	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr. Nagesh HB	Criteria-4
	Mrs. Vanishree Moji	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

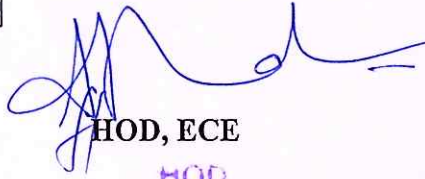
- 1) 1st Internal Assessment scheduled on 16th,17th,18th,of March 2017
- 2) I A Question Papers & Scheme to be submitted before 10th march.
- 3) All the Faculty are requested to correct the bluebooks , show to student and updated hardcopy and soft copy by 22rd March 2017
- 4) Attendance shortage list to be prepared < 85% not be permitted to appear for exam until parents are called and should be documented in writing.
- 5) SMS alerts for the I A marks and attendance to be parents after 23-03-2017.
- 6) Events to be conducted under student association EPIC.
- 7) Seed money provided for project proposals.
- 8) Project proposed to be provided.
- 9) Plan of Action for all the events to be prepared in 3 days with estimate / budged.
- 10) Coordinators for the event have been identified.
- 11) Feedback form to be filled up. Updating to be done in NBA file.
- 12) Faculty to visit public sector companies to check status of final year student project.
- 13) Symposium, workshops and conference should start from next beginning semester.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr.A.Murgandam, Professor
3	Dr. M. Mathivanan, Asso.prof
4	Mrs. R.J.Kavitha, Asso.prof
5	Mrs. BharathiGururaj, Asst.prof
7	Mrs. Vanishree Moji, Asst.prof
8	Mr. Ramesha.M, Asst.prof
9	Mr. Rahul Rai, Asst.prof
10	Mr .Suresh, Asst.prof
11	Mr Nagesh H B, Asst.prof
12	Mr. Yamini Gayathri, Asst.prof

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**ACS COLLEGE OF ENGINEERING, BENGALURU**  
**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -14

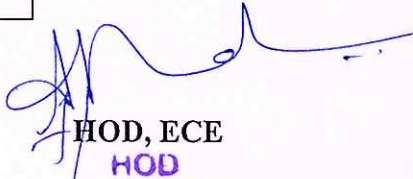
Date: 09.06.2017

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Fourteenth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda

- Attendance status and Project work.
- LIC preparations, ISO feedback, end of semester.
- Lab internals
- Final year Project reviews
- Subject allotment

Sl.No	Faculty Name With Designation
1	Dr. M. Mathivanan, Asso.prof
2	Mrs. R.J.Kavitha- Asso.prof
3	Mrs. Vanishree Moji, Asst.prof
4	Mrs. BharathiGururaj, Asst.prof
5	Mr .Suresh, Asst.prof
6	Mr Nagesh H B, Asst.prof
7	Mr. Ramesha.M, Asst.prof
8	Mr. Rahul Rai, Asst.prof
9	Mr. Yamini Gayathri, Asst.prof

  
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Bangalore - 560 074.

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The XIV<sup>th</sup> IQAC Meeting Held On 09 July 2017

The Twelfth IQAC meeting was held on 09<sup>th</sup> July 2017 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneswari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs. R.J.Kavitha	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mrs.Nagesh HB	Criteria-4
	Mrs. Vanishree Moji	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

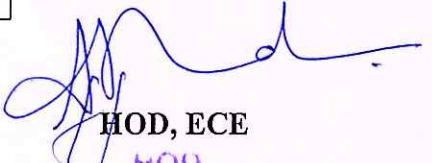
- 1) Blue Books of all tests will be kept in the department and shall be collected with prior approval of HOD.
- 2) Marks of the experiments to be updated in record.
- 3) List of slow learners to be documented with students signatures.
- 4) FDPs organized during vacation to be updated
- 5) Calibration/ Servicing chart to be prepared for current semester.
- 6) ISTE Faculty inauguration on 26/05/2017.
- 7) Special classes could be engaged by faculty.
- 8) Mini projects for IV and V semester students to be conducted.
- 9) Final year students to report 6<sup>th</sup> June and present PPT, report and demo to HOD. All faculties to be present on that day.
- 10) Class teacher to collect certificate with respect to sports, Cultural, Achievements of students by 15<sup>th</sup> June submit a list for this semester.
- 11) FDP to be conducted within the department.
- 12) Stock verification should be completed within vacation
- 13) Time table, Lesson plan, Manuals to be ready for next semester.
- 14) Dept calendar of Events, Technical events to be prepared for 2017-18 academic semester.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr. M. Mathivanan, Asso.prof
3	Mrs. R.J.Kavitha, Asso.prof
4	Mrs. BharathiGururaj, Asst.prof
5	Mr. Vijay Mahantesh, Asst.prof
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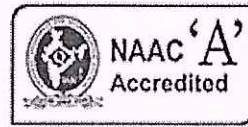
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**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

**CIRCULAR -15**

**Date: 26.07.2017**

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Fifteenth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

**Agenda**

- Opening of Odd semester Classes.
- Time Table preparation.
- Alumni meet
- Stock verification
- IETE Students project exhibition with debates & technical talk.
- Industrial visits
- Sonata research foundation
- Mentoring, Attendance shortage, Visiting faculty

Sl.No	Faculty Name With Designation
1	Dr. M. Mathivanan, Asso.prof
2	Mrs. BharathiGururaj, Asst.prof
3	Mr .Suresh, Asst.prof
4	Mr Nagesh H B, Asst.prof
5	Mr. Ramesha.M, Asst.prof
6	Mr. Rahul Rai, Asst.prof
7	Mr. Yamini Gayathri, Asst.prof
8	Mr.Harish L, Asst.prof

  
**HOD, ECE**  
**HOD**  
**Dept. of ECE**  
**ACS College of Engineering**  
**Bangalore - 560 074,**



# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The XV<sup>th</sup> IQAC Meeting Held On 26 July 2017

The Fifteenth IQAC meeting was held on 26<sup>th</sup> July 2017 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneswari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs..Harish L	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mrs.Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

- 1) Class teacher to Communicate opening of semester to students.
- 2) Time Table preparation to be done after preparation of first year time table.
- 3) Shortage of attendance to be declared well in advance.
- 4) First year orientation program to be organized by EC Department & Physics, Mathematics, Chemistry.
- 5) Stock verification to be carried out with the help of other departments.
- 6) IETE Students project exhibition to be conducted in the month of November.
- 7) Industrial visits, planned for the forth coming semester. BHEL & DD Chandana offering industrial visits.
- 8) All faculties to report to valuation duty at vtu valuation canter.
- 9) 3 Visiting faculty to be appointed.
- 10) One publication is must per semester for each faculty.
- 11) Attendance mandatory before 1 I.A 75% and Second I.A 85%.
- 12) Mentoring coordinator - Mr. Harish.
- 13) Students to attend placement activity seriously.
- 14) Center of excellence to be established.
- 15) Mandatory instructions should be completed before starting of experiment.
- 16) Records should be corrected & completed in time.
- 17) Attendance shortage in the lab should be brought to the notice to the HOD on weekly basis.
- 18) Every Saturday class teachers have a meeting with others teachers to discuss attendance.


- 19) Every Monday class teachers to discuss with HOD'S and submit the list of students not turned up for the week.
- 20) Dates of activities to be planned, to be discussed with HOD on or before 15th August & to submit action plan to complete the event action plan, budget for approval on or before 17th august mandatory.
- 21) Dr. Mathivanan to Co-ordinate for Motorola project, center of excellence with discussion with HOD.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr. M. Mathivanan, Asso.prof
4	Mrs. BharathiGururaj, Asst.prof
7	Mr. Ramesha.M, Asst.prof
8	Mr. Rahul Rai, Asst.prof
9	Mr .Suresh, Asst.prof
10	Mr Nagesh H B, Asst.prof
11	Mr. Yamini Gayathri, Asst.prof

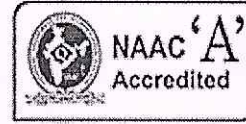
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**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -16

Date: 01.09.2017

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Sixteenth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda

- Innovation lab
- Symposium
- ERP
- Student grievance
- R & D work
- Improvement of Results.
- M.Tech subject allocation

Sl.No	Faculty Name With Designation
1	Dr. M. Mathivanan, Asso.prof
2	Mrs. BharathiGururaj, Asst.prof
3	Mr .Suresh, Asst.prof
4	Mr Nagesh H B, Asst.prof
5	Mr. Ramesha.M, Asst.prof
6	Mr. Rahul Rai, Asst.prof
7	Mr. Yamini Gayathri, Asst.prof
8	Mr.Harish L, Asst.prof

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# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The XVI<sup>th</sup> IQAC Meeting Held On 1<sup>st</sup> September 2017

The Sixteenth IQAC meeting was held on 1<sup>st</sup> September 2017 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvanewari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs..Harish L	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mrs.Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

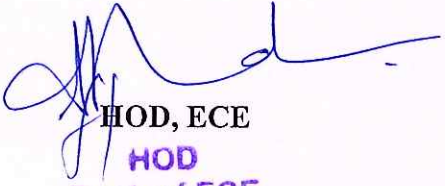
- 1) Innovation lab groups are formed by faculty to select student batches.
- 2) Saturday morning visiting faculty and afternoon session will be innovation lab.
- 3) Symposium date is finalized on 10th November or 3rd November 2017.
- 4) IEEE student chapter to be established.
- 5) Meetings of the committees & minutes of the meeting to be prepared.
- 6) ERP to be updated every day.
- 7) Students should update class teacher, through a letter before proceeding for any college work.
- 8) Student grievance cell to be established.
- 9) Students should follow proper dress code.
- 10) Committees identified for Symposium.
- 11) R & D work to be documented.
- 12) 21st September marks to be updated in ERP software, Message to be sent to parents.
- 13) Faculty need to take classes compulsory & engage the student from 8:30 to 4:30.
- 14) Time table co coordinator to prepare the time table after discussion with Dr. Mathivanan & HOD for M.Tech classes.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr. M. Mathivanan, Asso.prof
4	Mrs. BharathiGururaj, Asst.prof
7	Mr. Ramesha.M, Asst.prof
8	Mr. Rahul Rai, Asst.prof
9	Mr .Suresh, Asst.prof
10	Mr Nagesh H B, Asst.prof
11	Mr. Yamini Gayathri, Asst.prof

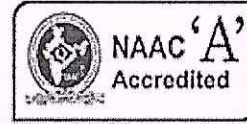
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**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -17

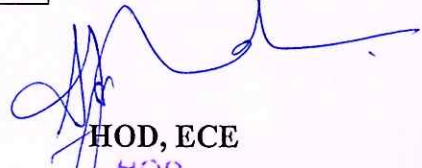
Date: 16.10.2017

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Seventeenth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda

- Second I.A Preparation and Allotment.
- Syllabus Coverage.
- Marketing / Publicity for symposium.
- Shortage of attendance.
- Proposal has to be submitted for VGST.
- National seminar, Website updating.

Sl.No	Faculty Name With Designation
1	Dr. M. Mathivanan, Asso.prof
2	Mrs. BharathiGururaj, Asst.prof
3	Mr .Suresh, Asst.prof
4	Mr Nagesh H B, Asst.prof
5	Mr. Ramesha.M, Asst.prof
6	Mr. Rahul Rai, Asst.prof
7	Mr. Yamini Gayathri, Asst.prof
8	Mr.Harish L, Asst.prof

  
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# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The XVII<sup>th</sup> IQAC Meeting Held On 16<sup>st</sup> October 2017

The Seventeenth IQAC meeting was held on 16<sup>th</sup> October 2017 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneswari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs..Harish L	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mrs.Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

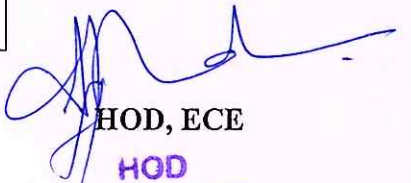
- 1) Second I.A test dates 28th, 30th & 31th October. Time table has to be circulated.
- 2) Syllabus Coverage as on 24/10/2017 to be updated in Dept system.
- 3) Marketing / Publicity for symposium done by Students and faculties.
- 4) Shortage of attendance has to submit with proper documents.
- 5) Symposium date is finalized on 10th November or 3rd November 2017.
- 6) Every faculty should submit the Proposal for VGST.
- 7) National seminar has to be conducted during the next semester.
- 8) Website updating has to be done.
- 9) VGST Project proposal compulsorily to be submitted on or before 07/11/2017.
- 10) ITRF Incubation center should be established in the department.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr. M. Mathivanan, Asso.prof
4	Mrs. BharathiGururaj, Asst.prof
7	Mr. Ramesha.M, Asst.prof
8	Mr. Rahul Rai, Asst.prof
9	Mr .Suresh, Asst.prof
10	Mr Nagesh H B, Asst.prof
11	Mr. Yamini Gayathri, Asst.prof

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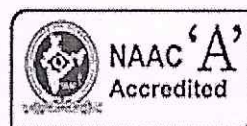
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**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

**CIRCULAR -18**

**Date: 08.11.2017**

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Eighteenth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

**Agenda**

- Second I.A Preparation and Allotment.
- Syllabus Coverage.
- Marketing / Publicity for symposium.
- Shortage of attendance.
- Proposal has to be submitted for VGST.
- National seminar, Website updating.

Sl.No	Faculty Name With Designation
1	Dr. M. Mathivanan, Asso.prof
2	Mrs. BharathiGururaj, Asst.prof
3	Mr .Suresh, Asst.prof
4	Mr Nagesh H B, Asst.prof
5	Mr. Ramesha.M, Asst.prof
6	Mr. Rahul Rai, Asst.prof
7	Mr. Yamini Gayathri, Asst.prof
8	Mr.Harish L, Asst.prof

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**Bangalore - 560 074.**

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The XVII<sup>th</sup> IQAC Meeting Held On 8<sup>th</sup> November 2017

The Eighteenth IQAC meeting was held on 8<sup>th</sup> November 2017 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneswari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mrs..Harish L	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mrs.Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

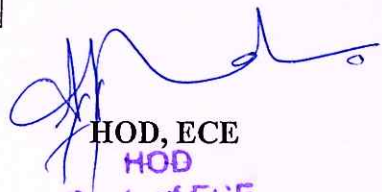
- 1) Second I.A test dates 28th, 30th & 31th October. Time table has to be circulated.
- 2) Syllabus Coverage as on 24/10/2017 to be updated in Dept system.
- 3) Marketing / Publicity for symposium done by Students and faculties.
- 4) Shortage of attendance has to submit with proper documents.
- 5) Symposium date is finalized on 10th November or 3rd November 2017.
- 6) Every faculty should submit the Proposal for VGST.
- 7) National seminar has to be conducted during the next semester.
- 8) Website updating has to be done.
- 9) VGST Project proposal compulsorily to be submitted on or before 07/11/2017.
- 10) ITRF Incubation center should be established in the department.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr. M. Mathivanan, Asso.prof
4	Mrs. BharathiGururaj, Asst.prof
7	Mr. Ramesha.M, Asst.prof
8	Mr. Rahul Rai, Asst.prof
9	Mr .Suresh, Asst.prof
10	Mr Nagesh H B, Asst.prof
11	Mr. Yamini Gayathri, Asst.prof

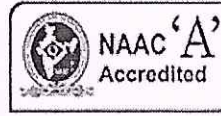
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**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -19

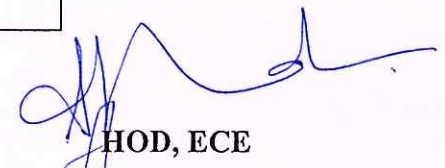
Date: 16.02.2018

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Nineteenth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- LIC Inspection.
- R&D Activities.
- Stock details, servicing details etc.
- Women's Day celebration.
- Department newsletter.
- Project proposals.
- Attendance shortage & Mentoring

Sl.No	Faculty Name With Designation
1	Dr. M. Mathivanan, Asso.prof
2	Mrs. BharathiGururaj, Asst.prof
3	Mr .Suresh, Asst.prof
4	Mr Nagesh H B, Asst.prof
5	Mr. Ramesha.M, Asst.prof
6	Mr. Rahul Rai, Asst.prof
7	Mr. Yamini Gayathri, Asst.prof
8	Mr.Harish L, Asst.prof
9	Mr. Vijay Kumar H R

  
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# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The 19<sup>th</sup> IQAC Meeting Held On 16<sup>th</sup> February 2018

The Nineteenth IQAC meeting was held on 16<sup>th</sup> February 2018 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.


Chair person	Dr.H.B.Bhuvanewari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr.Vijay Kumar H R	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mrs.Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

- 1) LIC Inspection expected on Monday 19<sup>th</sup> Feb 2018.All the documents are kept ready.
- 2) Do's and Dont's,Time Table, Experiment list, Stock details, Servicing details etc to be maintained.
- 3) Women's Day celebration on 8<sup>th</sup> & 16<sup>th</sup> March, 2018.
- 4) Dr.Mathivanan to prepare department newsletter.
- 5) Workshops and Technical talks should be arranged.
- 6) Counselors should update the mentor's books after student counseling.
- 7) Attendance Shortage to be monitored.
- 8) IETE Remote Centre to be setup at the college.
- 9) Two project proposals should be ready on or before 21/03/2018.Dr.HBB & Dr.MM batches with hardware.
- 10) BBMP issuing laptops to SC/ST Students free of cost. Submit application with documents.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr. M. Mathivanan, Asso.prof
4	Mrs. BharathiGururaj, Asst.prof
7	Mr. Ramesha.M, Asst.prof
8	Mr. Rahul Rai, Asst.prof
9	Mr .Suresh, Asst.prof
10	Mr Nagesh H B, Asst.prof
11	Mr. Yamini Gayathri, Asst.prof
12	Mr.Vijay Kumar H R

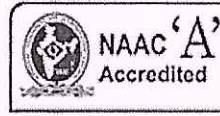
  
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**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -20

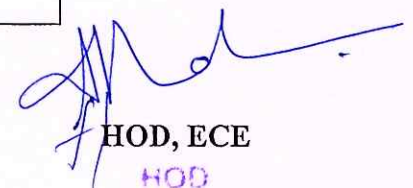
Date: 27.03.2018

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend Twentieth meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

**Agenda:**

- Student Performance.
- Parents Meeting.
- CBCS New Model Curriculum Discussion.
- Internship Project for 6<sup>th</sup> Semester.
- Practical Exams.

Sl.No	Faculty Name With Designation
1	Dr. M. Mathivanan, Asso.prof
2	Mrs. BharathiGururaj, Asst.prof
3	Mr .Suresh, Asst.prof
4	Mr Nagesh H B, Asst.prof
5	Mr. Ramesha.M, Asst.prof
6	Mr. Rahul Rai, Asst.prof
7	Mr. Yamini Gayathri, Asst.prof
8	Mr.Harish L, Asst.prof
9	Mr. Vijay Kumar H R



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# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The 20<sup>th</sup> IQAC Meeting Held On 27<sup>th</sup> March 2018

The 20<sup>th</sup> IQAC meeting was held on 27<sup>th</sup> March 2018 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneswari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr.Vijay Kumar H R	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mrs.Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

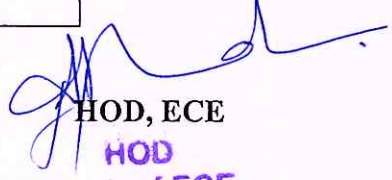
Some of the points discussed are:

- 1) Slow learners to be identified and extra classes to taken for these students.
- 2) Parents to be called for meeting and intimate the marks and attendance of their ward.
- 3) Counselors book to be updated before April 5<sup>th</sup> 2018.
- 4) Budget Allocation for next financial year should be prepared.
- 5) A tentative date for Workshops is planned on 12<sup>th</sup> -13<sup>th</sup> April.
- 6) VI Semester CBCS batch to undergo internships during 6<sup>th</sup> sem or 7<sup>th</sup> sem vacations.  
Project Work phase 1 in 7<sup>th</sup> sem and to be continued in 8<sup>th</sup> semester- Dr.MM to update students
- 7) New syllabus is introduced for 2018 batch admitted students.
- 8) Project Review-2<sup>nd</sup> for 8<sup>th</sup> sem students planned on 11/05/2018.
- 9) Final Year project Reports should have justification of the results. References, abstract, literature review should be done properly.
- 10) Sendoff party for final year students is planned tentatively on 19/05/2018
- 11) Seventh semester class teacher along with Dr.Mathivanan M will co-ordinate for internship.
- 12) Practical batches to be cross verified by class teachers.
- 13) ERP students feedback should be completed on 21st & 22nd may for ECE.
- 14) Faculty self appraisal from to be completed.
- 15) Workload calculation, faculty requirement timetable to reach principal before end of month.
- 16) Consumables required, infrastructure for new labs.



I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr. M. Mathivanan, Asso.prof
4	Mrs. BharathiGururaj, Asst.prof
7	Mr. Ramesha.M, Asst.prof
8	Mr. Rahul Rai, Asst.prof
9	Mr .Suresh, Asst.prof
10	Mr Nagesh H B, Asst.prof
11	Mr. Yamini Gayathri, Asst.prof
12	Mr.Vijay Kumar H R

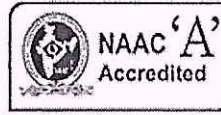
  
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3. Department Circular File



**ACS** College of Engineering  
Approved by AICTE New Delhi, Affiliated to VTU, Belagavi  
(A Unit of RajaRajeswari Group of Institutions)



**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -21

Date: 21.05.2018

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 21<sup>st</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- Attendance Shortage.
- FDP at Department of ECE.
- Vacation Slots & Submissions.
- Time table preparation.
- Semester activity report.

Sl.No	Faculty Name With Designation
1	Dr. M. Mathivanan, Asso.prof
2	Mrs. BharathiGururaj, Asst.prof
3	Mr .Suresh, Asst.prof
4	Mr Nagesh H B, Asst.prof
5	Mr. Ramesha.M, Asst.prof
6	Mr. Rahul Rai, Asst.prof
7	Mr. Yamini Gayathri, Asst.prof
8	Mr.Harish L, Asst.prof
9	Mr. Vijay Kumar H R

  
HOD, ECE  
HOD

Dept. of ECE  
ACS College of Engineering  
Bangalore - 560 074.

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

Minutes of The 21<sup>th</sup> IQAC Meeting Held On 21<sup>th</sup> May 2018

The 21<sup>st</sup> IQAC meeting was held on 21<sup>st</sup> May 2018 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

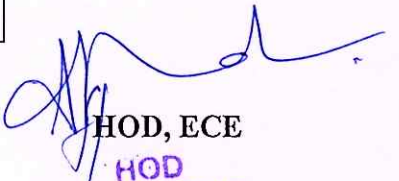
Chair person	Dr.H.B.Bhuvanewari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr.Vijay Kumar H R	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr.Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

- 1) Attendance shortage of students to be uploaded through portal only by 22/05/2018.
- 2) Consolidated marks and attendance to be update
- 3) All ECE Faculty has to be compulsorily register for Intercollegiate FDP.
- 4) Exam duties will be allotted according to vacations.
- 5) Course File, Personal File, IQAC Documents, NAAC, NBA files to be updated.
- 6) Time table for the next even semester to be prepared-Mr.Nagesh H B.
- 7) Lesson Plan & Notes to be prepared before commencement of Odd Semester.
- 8) New syllabus is introduced for 2018 batch admitted students.
- 9) All the Faculties are required to submit semester activity report.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation
1	Dr. H.B. Bhuvanewari, Prof and HOD
2	Dr. M. Mathivanan, Asso.prof
4	Mrs. BharathiGururaj, Asst.prof
7	Mr. Ramesha.M, Asst.prof
8	Mr. Rahul Rai, Asst.prof
9	Mr .Suresh, Asst.prof
10	Mr Nagesh H B, Asst.prof
11	Mr. Yamini Gayathri, Asst.prof
12	Mr.Vijay Kumar H R

  
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Bangalore - 560 074.

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2. Faculty, Department ECE.
3. Department Circular File

Department of Electronics and Communication Engineering  
 Internal Quality Assurance Cell (IQAC)


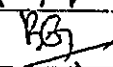


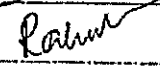
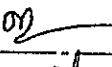


CIRCULAR -22

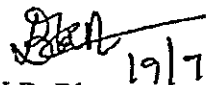
Date: 18-07-2018

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 22<sup>nd</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- Industrial visit and workshops for the students.
- Innovation lab activities.
- EPIC and IETE activities.

Sl.No	Faculty Name With Designation	Signature
1	Dr. M. Mathivanan, Asso.prof	
2	Mrs. Bharathi Gururaj, Asst.prof	
4	Mr. Nagesh H B, Asst.prof	
5	Mr. Ramesha.M, Asst.prof	
6	Mr. Rahul Rai, Asst.prof	
7	Mr. Yamini Gayathri, Asst.prof	
8	Mr. Harish L, Asst.prof	
9	Mr. Vijay Kumar H R. Asst.prof	

  
 19/7/18  
 Dr. H.B. Bhuvaneshwari  
 HOD, ECE  
 HOD  
 Dept. of ECE  
 ACS College of Engineering  
 Bangalore - 560 074.

(1/25)

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

Minutes of The 22<sup>nd</sup> IQAC Meeting Held On 18<sup>th</sup> July 2018


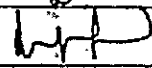


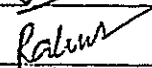

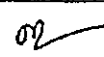

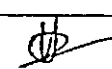
The 22<sup>nd</sup> IQAC meeting was held on 18<sup>th</sup> July 2018 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvanewari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr.Vijay Kumar H R	Criteria-1
	Mrs. Bharathi Gururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr.Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:


- 1) Industrial visits, workshops for the students to be arranged and same are communicated on or before 23/07/2018.
- 2) Innovation lab activities should be initiated by -Dr.Mathivanan M.
- 3) EPIC and IETE should plan second intercollegiate symposium before 23-07-2018.
- 4) Mr. Prasanna Kumar will be In charge of PMKVY
- 5) ) Placement details to be updated at the end of each semester.

I hereby give my consent as per the discussion happened in HOD's meeting.

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvanewari, Prof and HOD	
2	Dr. M. Mathivanan, Asso.prof	
3	Mrs. BharathiGururaj, Asst.prof	
4	Mr. Ramesha.M, Asst.prof	
5	Mr. Rahul Rai. Asst.prof	
6	MrNagesh H B,Asst.prof	
7	Mr. YaminiGayathri, Asst.prof	
8	Mr.Vijay Kumar H R, Asst.prof	
9	Harish L, Asst.prof	

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1. Principal, ACSEC.
2. Faculty, Department ECE.
3. Department Circular File

  
19/7/18.  
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Bangalore - 560 074.



**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -23

Date: 26-07-2018

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 23<sup>rd</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- Commencement of Odd Semester
- ERP (Enterprise resource planning) software guidelines.
- SYMPOSIUM ACSTRONIX 2K18.

Sl.No	Faculty Name With Designation	Signature
1	Dr. M. Mathivanan, Asso.prof	
2	Mrs. BharathiGururaj, Asst.prof	
4	MrNagesh H B, Asst.prof	
5	Mr. Ramesha.M, Asst.prof	
6	Mr. Rahul Rai, Asst.prof	
7	Mr. YaminiGayathri, Asst.prof	
8	Mr.Harish L, Asst.prof	
9	Mr. Vijay Kumar H R. Asst.prof	

27/7/2018  
 Dr. H.B. Bhuvanewari  
 HOD, ECE

HOD  
 Dept. of ECE  
 ACS College of Engineering  
 Bangalore - 560 074.



# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

Minutes of the 23<sup>rd</sup> IQAC Meeting Held On 26<sup>th</sup> July 2018

The 23<sup>rd</sup> IQAC meeting was held on 26<sup>th</sup> July 2018 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneshwari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr. Vijay Kumar H R	Criteria-1
	Mrs. Bharathi Gururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr. Nagesh HB	Criteria-4
	Mrs. Yamini Gayathri	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

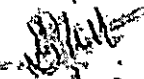
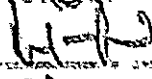




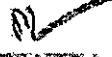


- 1) Final year classes commence from 07-08-2018 and other semester [3<sup>rd</sup> and 5<sup>th</sup>] on 01-08-2018.
- 2) All the class teachers and counselors to cross check students and parents contact number at the start of semester.
- 3) ERP entry to be made every day and biometric to be integrated with ERP.
- 4) All faculties along with class teacher to create awareness to students regarding ERP software.
- 5) On 01-08-2018, all class teachers to upload student list, name of students, father name, mother name in the ERP Software.
- 6) Counselors to crosscheck all the above mentioned details are perfect or not in front of students only by giving a call to parents using student mobile.
- 7) No explanation from faculty members/ counselors /CT shall be entertained w.r.t incorrect entry of phone numbers in late stage of the semester.
- 8) Class teachers & counselors shall be responsible for all the lapses w.r.t ERP.
- 9) Every day /every week & monthly report has to be submitted to the undersigned.
- 10) Class Teachers & ERP co-coordinators shall be solely responsible for sending day to activities of department attendance update etc. to the parents compulsorily every day by 3:30 pm.
- 11) Feedback should be taken orally by end of every week by class teachers and the same shall be taken by the undersigned after every three weeks consecutively.
- 12) Question banks/old VTU Question papers /notes can be upload by faculty members for their subjects.

- 13) Any problems in ERP software may be reported to ERP Co-ordinators Yaminthayathri, HOD and college CO-Ordinator through hard copy or through mail.
- 14) Management shall monitor ERP strictly and any lapses in executing the same shall be strictly viewed and considered.
- 15) Symposium planned for next semester AC'STRONIX 2K18 25<sup>th</sup>, September 2018 (tentative).

Events planned for Symposium

- i) Presentation "Innovative ideas using Green technologies for automobiles"
- ii) Project exhibition

Minutes of the meeting of the Department happened in HOD's meeting

Sl. No.	Faculty Name With Designation	Signature
1	Dr. H. S. Narayanaiah, Prof and HOD	
2	Dr. M. Mahalingam, Asst. prof	
3	Mr. Bharathi Chinnayya, Asst. prof	
4	Mr. Ramasda M. Asst. prof	
5	Mr. Rahul Rai, Asst. prof	
6	Mr. Nagesh H B, Asst. prof	
7	Mr. Yamini Gayathri, Asst. prof	
8	Mr. Vijay Kumar H R, Asst. prof	
9	Harish L, Asst. prof	

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2. Faculty, Department ECE.
3. Department Circular File

 27/7/18.

HOD, ECE

HOD

Dept. of ECE

ACS College of Engineering,  
Bangalore - 560 074.



Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell (IQAC)

CIRCULAR -24

Date: 21-08-2018

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 24<sup>th</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- Graduation Day.
- Alumni meet and other issues.
- LIC Visit.

Sl.No	Faculty Name With Designation	Signature
1	Dr. M. Mathivanan, Asso.prof	
2	Mrs. Bharathi Gururaj, Asst.prof	
4	Mr. Nagesh. H B, Asst.prof	
5	Mr. Ramesha. M. Asst.prof	
6	Mr. Rahul Rai, Asst.prof	
7	Mr. Harish L, Asst.prof	
8	Mr. Vijay Kumar H R, Asst.prof	

22/8/18  
Dr. H.B. Bhuvaneshwari  
HOD, ECE

HOD  
Dept. of ECE  
ACS College of Engineering  
Bangalore - 560 074.

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

Minutes of the 24<sup>th</sup> IQAC Meeting Held On 21<sup>st</sup> August 2018


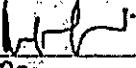
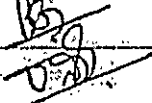
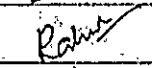
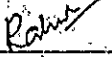



The 24<sup>th</sup> IQAC meeting was held on 21<sup>st</sup> August 2018 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneswari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr.Vijay Kumar H R	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr.Nagesh HB	Criteria-4
	Mr.Harish L	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

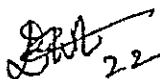
- 1) Graduation day is scheduled on 31<sup>st</sup> August 2018 [10.00AM -12:30PM] - Nagesh H B and Ramesha M are the department coordinators.
- 2) Alumni Coordinator within department for alumni meets is Mrs. BharathiGururaj and Mr.Harish L
- 3) CO-PO Mapping of previous semester to be updated by 27<sup>th</sup>. Faculty to cross check with Dr.Mathivanan .
- 4) Work dairy to be signed by HOD every Wednesday 2.30 pm.
- 5) Expecting LIC visit from VTU in fourth coming weeks.
- 6) Documents of present semester as well as past semester [even-2018 and odd 2017] to be updated.
- 7) List of slow learners to be updated.
- 8) Submission of attendance registers, work dairy, course file, assignments, bluebooks etc. on 19-12-2018.
- 9) Practical exam attendance to be submitted.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvanewari, Prof and HOD	
2	Dr. M. Mathivanan, Asso.prof	
3	Mrs. BharathiGururaj, Asst.prof	
4	Mr. Ramesha.M, Asst.prof	
5	Mr. Rahul Rai, Asst.prof	
6	Mr Nagesh H B, Asst.prof	
7	Mr. Vijay Kumar H R, Asst.prof	
8	Harish L, Asst.prof	

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2. Faculty, Department ECE.
3. Department Circular File

 22/8/18

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HOD  
Dept. of ECE  
ACS College of Engineering  
Bangalore - 560 074.

**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

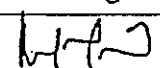
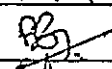

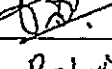
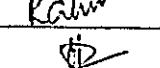
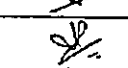


CIRCULAR -25

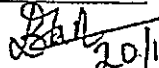
Date:19-12-2018

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 25<sup>th</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- NBA compliance report Preparation.
- Subject allotment.

Sl.No	Faculty Name With Designation	Signature
1	Dr. M. Mathivanan, Asso.prof	
2	Mrs. BharathiGururaj, Asst.prof	
4	MrNagesh H B, Asst.prof	
5	Mr. Ramesha.M, Asst.prof	
6	Mr. Rahul Rai, Asst.prof	
7	Mr.Harish L, Asst.prof	
8	Mr. Vijay Kumar H R	
9	Mrs. VijayaDalawai	

  
20/12/18  
Dr. H.B. Bhuvaneshwari  
HOD, ECE  
HOD  
Dept. of ECE  
ACS College of Engineering  
Bangalore - 550 074.

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of the 25<sup>th</sup> IQAC Meeting Held On 19<sup>th</sup> December 2018

The 25<sup>th</sup> IQAC meeting was held on 19<sup>th</sup> December 2018 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.


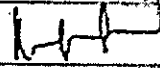


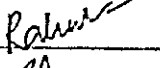




Chair person	Dr.H.B.Bhuvanewari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr.Vijay Kumar H R	Criteria-1
	Mrs. Bharathi Gururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr.Nagesh HB	Criteria-4
	Mr.Harish L	Criteria-5.
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

- 1) Servicing and calibration consumables list to be submitted.
- 2) Innovation lab to be headed by Mr.Prasanna Kumar
- 3) UC-Berkley to be included in time-table on Saturday (final years)
- 4) Time table should have Intel training program, UC- Berkley mentoring, innovation lab. and department library hour with corresponding faculty allotment. Class-teacher +one not teaching -library hour.
- 5) Faculty to be allotted to take up NPTEL Program for students
- 6) Faculty to take up NPTEL courses in view of NAAC, NBA
- 7) Compliance report to be submitted (upload) on 25-1-2019 to be prepared by 12-01-2019
- 8) All 7<sup>th</sup> semester students to undergo 4 weeks of internship prescribed by the university should produce report during the first day of the 8<sup>th</sup> semester
- 9) Industrial visits to be planned for next semester
- 10) Extension activities through NGOs should be initiated.
- 11) IETE membership should be initiated for students of 4<sup>th</sup> and 6<sup>th</sup> semester students.

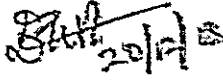


Thereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvanewari, Prof and HOD	
2	Dr. M. Mathivanan, Asso.prof	
3	Mrs. Bharathi Gururaj, Asst.prof	
4	Mr. Ramesha.M, Asst.prof	
5	Mr. Rahul Rai, Asst.prof	
6	Mr Nagesh H B, Asst.prof	
7	Mr. Vijay Kumar H R, Asst.prof	
8	Harish L, Asst.prof	
9	Mrs. Vijaya Dalawai, Asst.prof	

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13



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**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -26

Date: 12-02-2019

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 26<sup>th</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- Academic Activities
- M.Tech Subject allotment.

Sl.No	Faculty Name With Designation	Signature
1	Dr. M. Mathivanan, Asso.prof	
2	Mrs. BharathiGururaj, Asst.prof	
4	MrNagesh H B, Asst.prof	
5	Mr. Ramesha.M, Asso.prof	
6	Mr. Rahul Rai, Asst.prof	
7	Mr.Harish L, Asst.prof	
8	Mr. Vijay Kumar H R	
9	Mrs.Vijaya Dalawai	

13/2/19  
Dr. H.B. Bhuvaneshwari  
HOD, ECE

HOD  
Dept. of ECE  
ACS College of Engineering  
Bangalore - 560 074.

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

Minutes of The 26<sup>th</sup> IQAC Meeting Held On 12<sup>th</sup> February 2019

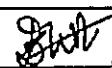
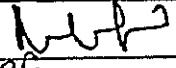






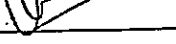
The 26<sup>th</sup> IQAC meeting was held on 12<sup>th</sup> February 2019 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr. H. D. Bhuvanavari	Head of the Dept
Member Secretary	Mr. Ramesh M	Criteria-6
Members	Mr. Vijay Kumar H R	Criteria-1
	Mrs. Bharathi Gururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr. Nagesh HB	Criteria-4
	Mr. Harish L	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

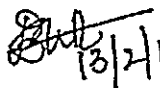
- 1) CO-PO Mapping to be discussed from 12<sup>th</sup>-15<sup>th</sup>
- 2) All faculties are instructed to give the details of Scopus Index Publication List and Funded Projects applied / sanctioned.
- 3) Budget for the Department should be prepared.
- 4) Internship details and Graduated list for three years should be prepared.
- 5) All Faculties are directed to submit the course file of the completed Semester (I Sem) for PG.
- 6) The Subject for M.Tech II Semester 2019 will be allotted as follows:  
Advanced Communication System -2 -- Ramya.k  
Antenna Theory & Design -2— Vijaya Dalawai  
Error control Coding – Dr.Mathivanan  
Cryptography and Network Security--- Vijay Kumar.H.R  
Multimedia over common links—Sumathi  
Advanced Communication Lab – Rmaya.K  
Technical Seminar – Dr.Mathivanan, Dr.Muruganandham

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvanewari, Prof and HOD	
2	Dr. M. Mathivanan, Asso.prof	
3	Mrs. BharathiGururaj, Asst.prof	
4	Mr. Ramesha.M, Asso.prof	
5	Mr. Rahul Rai, Asst.prof	
6	MrNagesh H B, Asst.prof	
7	Mr.Vijay Kumar H R, Asst.prof	
8	Harish L, Asst.prof	
9	Mrs.Vijaya Dalawai	

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**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR-27

Date: 23-02-2019

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 27<sup>th</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- Review Meeting NBA Compliance & LIC
- Department Review Meeting.

Sl.No	Faculty Name With Designation	Signature
1	Dr. M. Mathivanan, Asso.prof	
2	Mrs. Bharathi Gururaj, Asst.prof	
4	Mr. Nagesh H B, Asst.prof	
5	Mr. Ramesha.M, Asso.prof	
6	Mr. Rahul Rai, Asst.prof	
7	Mr. Harish L, Asst.prof	
8	Mr. Vijay Kumar H R	
9	Mrs. Vijaya Dalawai	

24/2/19

Dr. H.B. Bhuvaneshwari  
HOD, ECE

HOD  
Dept. of ECE  
ACS College of Engineering  
Bangalore - 560 022

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of The 27<sup>th</sup> IQAC Meeting Held On 23<sup>rd</sup> February 2019


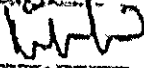

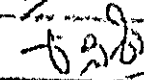





The 27<sup>th</sup> IQAC meeting was held on 23<sup>rd</sup> February 2019 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvanewari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr. Vijay Kumar H R	Criteria-1
	Mrs. BharathiGururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr.Nagesh HB	Criteria-4
	Mr.Harish L	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:


- 1) Industrial visits planned for 6th & 8th semester on 24/04/2019(6th sem) & 09/05/2019(4th sem) respectively.
- 2) Technical Talks for the even semester should be arranged.
- 3) Students who are not regular to the classes should be called by mentors and parents to be intimated.
- 4) In view of Preparation for the NBA Committee visit on 06/03/2019 the respective CriteriaIncharges/Coordinators to inspect the Completed works Dr.Ramesha will check the fills individually.
- 5) To Understand the Requirements areas-of interest of students to arrange workshop for the current Semester.
- 6) Inter collegiate Technical Events to be Conducted during March Month.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvanewari, Prof and HOD	
2	Dr. M. Mathivanan, Asso.prof	
3	Mrs. BharathiGururaj, Asst.prof	
4	Mr. Ramesha.M. Asso.prof	
5	Mr. Rahul Rai, Asst.prof	
6	Mr.Nagesh H B, Asst.prof	
7	Mr.Vijay Kumar H R, Asst.prof	
8	Harish L, Asst.prof	
9	Mrs.Vijaya Dalawai	

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Hosur, 560 075



**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

CIRCULAR -28

Date: 18-03-2019

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 28<sup>th</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

Agenda:

- Academic Discussions/Review
- Department Review Meeting for NBA.

Sl.No	Faculty Name With Designation	Signature
1	Dr. M. Mathivanan, Asso.prof	
2	Mrs. Bharathi Gururaj, Asst.prof	
4	Mr. Nagesh H B, Asst.prof	
5	Dr. Ramesha.M, Asso.prof	
6	Mr. Rahul Rai, Asst.prof	
7	Mr. Harish L, Asst.prof	
8	Mr. Vijay Kumar H R	
9	Mrs. Vijaya Dalawai	

⑤

Dr. H.B. Bhuvaneshwari  
HOD, ECE  
HOD  
Dept. of ECE  
ACS College of Engineering  
Bangalore - 560 074.



# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

Minutes of The 28<sup>th</sup> IQAC Meeting Held On 18<sup>th</sup> March, 2019


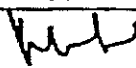







The 28<sup>th</sup> IQAC meeting was held on 18<sup>th</sup> March, 2019 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneshwari	Head of the Dept
Member Secretary	Mr. Ramesha. M	Criteria-6
Members	Mr. Vijay Kumar H R	Criteria-1
	Mrs. Bharathi Gururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr. Nagesh HB	Criteria-4
	Mr. Harish L	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:


- 1) Documents pertaining to the Respective Criteria are to be Cross verified prior to the visit peer Committee.
- 2) Teaching & Non-Teaching to keep Laboratories and Class Rooms Ready.
- 3) Mentors to Convey IA Marks to Parents (21/03/2019) and Letters to be sent to Parents. in Critical cases.
- 4) List of Slow Learners to be identified.
- 5) PTM to be conducted those who having attendance Less than 85% Attendance.
- 6) Everyday Attendance and Work diary to be updated.
- 7) Lab Records to be evaluated after each experiment and Marks to be entered.
- 8) Internship Reports to be Corrected and Submitted by 30/03/2019.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvanewari, Prof and HOD	
2	Dr. M. Mathivanan, Asso.prof	
3	Mrs. BharathiGururaj, Asst.prof	
4	Dr. Ramesha.M, Asso.prof	
5	Mr. Rahul Rai, Asst.prof	
6	Mr Nagesh H B, Asst.prof	
7	Mr. Vijay Kumar H R, Asst.prof	
8	Harish L, Asst.prof	
9	Mrs. Vijaya Dalawai	

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2. Faculty, Department ECE
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Dept. of ECE  
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Bannur, Bangalore



**Department of Electronics and Communication Engineering**  
**Internal Quality Assurance Cell (IQAC)**

**CIRCULAR -29**

**Date: 07-05-2019**

In View of enhancing the activities of Internal Quality Assurance Cell (IQAC) at the department level, we would like to invite the following members to attend 29<sup>th</sup> meeting at 10.30am at HOD Chamber. The brief-agenda of the meeting is enclosed herewith. You are hereby informed to kindly make it convenient to attend the meeting with basic preparations for discussions.

**Agenda:**

- Job Fair and Third Internal Assessment
- National Conference Organization
- Academic Activities

Sl.No	Faculty Name With Designation	Signature
1	Dr. M. Mathivanan, Asso.prof	
2	Mrs. Bharathi Gururaj, Asst.prof	
4	Mr. Nagesh H B, Asst.prof	
5	Dr. Ramesha M, Asso.prof	
6	Mr. Rahul Rai, Asst.prof	
7	Mr. Harish L, Asst.prof	
8	Mr. Vijay Kumar H R	
9	Mrs. Vijaya Dalawai	

27/5/19  
Dr. H.B. Bhuvaneshwari  
HOD, ECE  
HOD  
Dept. of ECE  
ACS College of Engineering  
Bangalore

# ACS COLLEGE OF ENGINEERING, BENGALURU

Department of Electronics and Communication Engineering

Internal Quality Assurance Cell (IQAC)

## Minutes of the 29<sup>th</sup> IQAC Meeting Held On 07<sup>th</sup> MAY 2018


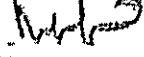







The 29<sup>th</sup> IQAC meeting was held on 07<sup>th</sup> May 2019 at 10.30 AM in HOD chamber. It was chaired by the HOD and was attended by the following members of the IQAC.

Chair person	Dr.H.B.Bhuvaneshwari	Head of the Dept
Member Secretary	Dr. Ramesha. M	Criteria-6
Members	Mr.Vijay Kumar H R	Criteria-1
	Mrs. Bharathi Gururaj	Criteria-2
	Dr. M. Mathivanan	Criteria-3
	Mr.Nagesh HB	Criteria-4
	Mr.Harish L	Criteria-5
	Mr. Rahul Rai	Criteria-7

Some of the points discussed are:

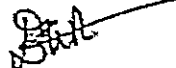
1. Job Fair at RRCE, Alumni can also attend and dress code with ID cards to be followed.
2. Cultural day and Theme day on 11<sup>th</sup> and 13<sup>th</sup> respectively.
3. Attendance and Syllabus coverage to be submitted on 10/05/2019.
4. Third IA is scheduled on 15, 16 and 17<sup>th</sup>/05/2019.
5. Lab is scheduled on 18, 22 and 23<sup>rd</sup> of May 2019.
6. Department of ECE, CSE and BME organizing National Conference on 21/05/2019.
7. Final year students will be presenting papers at the event. Respective guide should check the paper for submission.
8. In the paper Objective, Abstract, Applications, Design and Reference should be present.
9. Various committees for National conference
  - Inauguration- Bharati Guru Raj, Vijaya Dalwai, Kavitha Patil, Surekaha
  - Food Committee- Nagesh H B, Prasad and Naveen
10. Best Paper Award will be issued.
11. All the NBA and NAAC files should update prior availing vacation.
12. Respective lab in charges should give Servicing of lab equipment's.
13. Final year students should submit Internship, Project and Seminar reports.
14. Stock verification of the department to be carried out between 07/06/2019 to 11/06/2019.

I hereby give my consent as per the discussion happened in HOD's meeting

Sl.No	Faculty Name With Designation	Signature
1	Dr. H.B. Bhuvaneshwari, Prof and HOD	
2	Dr. M. Mathivanan, Asso.prof	
3	Mrs. BharathiGururaj, Asst.prof	
4	Dr. Ramesha.M, Asso.prof	
5	Mr. Rahul Rai, Asst.prof	
6	Mr.Nagesh H B,Asst.prof	
7	Mr.Vijay Kumar H R, Asst.prof	
8	Harish L, Asst.prof	
9	Mrs.VijayaDalawai	

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Dept. of ECE



# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

ACSCE/ECE/IQAC/2019-20/01

Date: 10.09.2019

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 10.09.2019 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

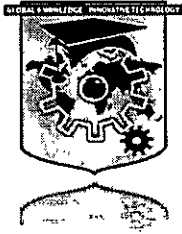
(Dr. H B BHUVANESWARI)

**IQAC committee -ECE**

**HOD  
Dept. of ECE  
ACS College of Engineering  
Bangalore - 560 074.**

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Principal Office, for information



# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

10/9/19

## AGENDA: Plan for odd sem 2019, Reshuffling of duties.

Conveyor	Dr. H B Bhuvaneshwari Prof & HOD/ECE
Coordinator	Dr.M.Mathivanan
Faculty Members	1. DR.A.M.Prasanna Kumar 2. Mrs.Bharathi Gururaj 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

### Minutes of Meeting :

1. All the class teachers are advised to instruct students to come on time. they have to go on rounds before HOD rounds.
2. Late comers list to be maintained and updated by the class teachers.
3. Mentors list to be updated according to the revolution result.
4. Additional responsibility to be reshuffled
  - a) NAAC, NBA, CTDS, Autonomous work
  - b) Lab Incharge
  - c) EPIC & IETE
  - d) Department function
  - e) Time Table
  - f) Symposium
5. Reshuffling of Time table to be done for 3<sup>rd</sup> & 2<sup>nd</sup> year students.
6. Students of IV year have to take seminar based on their internship. CTDS exam table conducted in next semester.
7. Subject mapping to be reconfirmed after subject allocation to the existing faculty.



# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

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ACSCE/ECE/IQAC/2019-20/01

Date: 17.09.2019

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 17.09.2019 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

(Dr. H B BHUVANESWARI)

**IQAC committee -ECE**

**HOD**

**Dept. of ECE**

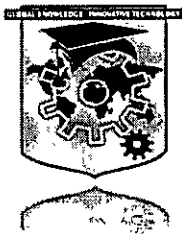
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**Bangalore - 560 074.**

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

17/9/19

**AGENDA: Plan for odd sem 2019, Reshuffling of duties.**

Conveyor	Dr. H B Bhuvanewari Prof & HOD/ECE
Coordinator	Dr.M.Mathivanan
Faculty Members	1. DR.A.M.Prasanna Kumar 2. Mrs.Bharathi Gururaj 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

1. Be sharp in time for all meeting as the first information.
2. The attendance register should tally with ERP.
3. Tomorrow all classes to be first two hrs class teacher to monitor all students
4. Lunch arranged for final year students & parents.
5. ERP to be updated immediately after class.
6. Check all the names are entered in ERP CT check the students list.
7. Update the attendance of all test.
8. Identify the slow learners and good learners.
9. Less than 85% of attendance are to be compulsorily monitored & registered and ask register post document should be kept by counselor & class teacher.

Slow learners A,B,C category

A- Best or good >75%

B- Average learners <75%(50-75%)

C- Slow learners <50%(0-50%)

We have to check how many students failed in ECE subjects.

Following documents to be submitted for attendance shortage.

\*Register post acknowledgement

\*Letter signed by students



# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

(Check in ERP phone no. of students are correct or not, if not please update).

\*Information to e parents should be sent parents teacher meeting is compulsory for students having <50% marks and <85% of marks.

Improvement of academic performance.

I) All faculty members to maintain time for classes.

II) S.O suggests the following steps to improve academic performance.

- a) Letter to dispatch for students having less than 85%.
- b) Students less than 85% will be stopped from internal test.
- c) Certificate of posting letters should be maintained by class advisor.
- d) All bill should be maintained and given to RSS for reimbursement.
- e) All address and telephone should be maintained.

III) Attendance for the II,III,IV year students for August. Attendance of faculty should be given.

IV) ERP should be maintained properly.

V) Test attendance to be added.

VI) All holidays ,Test dates to be removed from ERP.

VII) Parent teachers meeting-2 agendas

Slow learners, Attendance less than 85 %

VIII) Slow learners (40% of total marks) list to be submitted to HOD on 20/9/2019

IX) Result analysis 2014-2018 batch should be given to HOD on 23-09-2019

X) All students should have 85% of attendance for attending second internal test.

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

ACSCE/ECE/IQAC/2019-20/01

Date: 18.09.2019

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 18.09.2019 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

(Dr. H B BHUVANESWARI)

**IQAC committee -ECE**

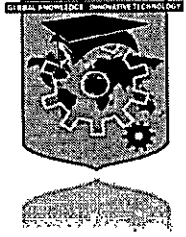
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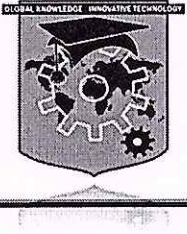


**ACS COLLEGE OF ENGINEERING**  
Department of Electronics and Communication Engineering  
**Internal Quality Assurance Cell**

18/9/19

Conveyor	Dr. H B Bhuvanewari Prof & HOD/ECE
Coordinator	Dr.M.Mathivanan
Faculty Members	1. DR.A.M.Prasanna Kumar 2. Mrs.Bharathi Gururaj 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

- 1) Attendance registers to be updated and submitted on Friday(22/11/19) by 1:00 pm.
- 2) VGST & KCST projects to be submitted on Saturday(23/11/19)
- 3) Portion coverage to be submitted by 4.00pm on 20/11/19.
- 4) Students of III sem having less than the average should be identified.
- 5) One time exit scheme to be identified.
- 6) Hand copy of attendance should match with ERP.
- 7) Attendance
- 8) Kannada Rajyotsava will be celebrated on 21/11/19.



# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

ACSCE/ECE/IQAC/2019-20/04

Date: 10.10.2019

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 10.10.2019 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

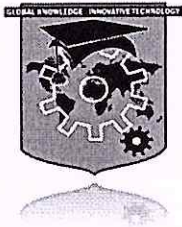
(Dr. H B BHUVANESWARI)

**IQAC committee -ECE**

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

10/10/19

**AGENDA: Attendance Shortage List and Follow up action.**

Conveyor	Dr. H B Bhuvanewari Prof & HOD/ECE
Coordinator	Dr.M.Mathivanan
Faculty Members	1. DR.A.M.Prasanna Kumar 2. Mrs.Bharathi Gururaj 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

- 1) All the class advisors are informed to submit the acknowledgment of letters posted to the parents of students also have secured less than 85%.
- 2) The signed copy of 2 letters of month of august & September to be personally to HOD on 21/10/19.
- 3) The shortage of attendance for month of October to be dispatched on 21/10/19 and acknowledgment to be send to HOD.
- 4) The address for communication to students to be cross checked before dispatch.

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

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ACSCE/ECE/IQAC/2019-20/05

Date: 13.10.2019

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 13.10.2019 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

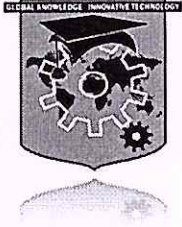
(Dr. H B BHUVANESWARI)

**IQAC committee -ECE**

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering

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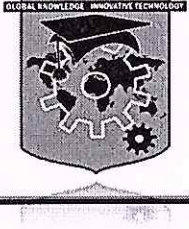
13/10/19

Conveyor	Dr. H B Bhuvanewari Prof & HOD/ECE
Coordinator	Dr.M.Mathivanan
Faculty Members	1. DR.A.M.Prasanna Kumar 2. Mrs.Bharathi Gururaj 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

- 1) Updating of all work given to the faculties must be done on time without fail.
- 2) Alteration for leave should be done before hand and leave should be informed to HOD through a phone call.
- 3) Faculties should not take text book to class for dictating notes. Text books should be referred before hand and notes should be made based on that as per the syllabus.
- 4) PPT should also have proper content properly as per syllabus.
- 5) Change in Timetable for additional workload as been implemented and will come into effect from 15/10/2019.
- 6) All the activity reports for current sem till date should be completed and updated within 23/10/2019
- 7) II internal to be conducted from 23/10/2019 to 25/10/2019.

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

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ACSCE/ECE/IQAC/2019-20/06

Date: 10.11.2019

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 10.11.2019 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

(Dr. H B BHUVANESWARI)

**IQAC committee -ECE**  
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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

10/11/19

## AGENDA: Project Proposal

Conveyor	Dr. H B Bhuvaneswari Prof & HOD/ECE
Coordinator	Dr.M.Mathivanan
Faculty Members	1. DR.A.M.Prasanna Kumar 2. Mrs.Bharathi Gururaj 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

- 1) All faculty members have to compulsorily submit the project proposal to VGST, last date for the same is 7/12/19 as per adv.
- 2) All faculty members have to compulsorily submit the project proposal to KSCST, lat date for the same as 13/12/19. Dr. Mukesh, HOD,AE will be college coordinator for the same.
- 3) Faculties who has not registered for Ph.D has to compulsorily register for Ph.D this time without fail.
- 4) VGST & KGST project proposal should reach principal office on or before 25/11/19 for submit to HOD on 23/11/19.

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

ACSCE/ECE/IQAC/2019-20/07

Date: 15.11.2019

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 15.11.2019 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

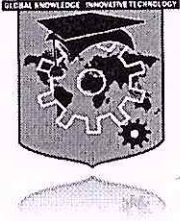
(Dr. H B BHUVANESWARI)

**IQAC committee -ECE**

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

15/11/19

## AGENDA: Lab exam (External University Exam)

Conveyor	Dr. H B Bhuvanewari Prof & HOD/ECE
Coordinator	Dr.M.Mathivanan
Faculty Members	1. DR.A.M.Prasanna Kumar 2. Mrs.Bharathi Gururaj 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

- 1) Instructors are supposed to report at 8.15 am before internal & external faculty arrives.
- 2) Internal examiner to be present before the external arrive any lapse on the above point will be considered seriously.
- 3) In case there is no internet faculty examiners (internal & external) has to enter marks in the exam section as a separate dongle is provided in exam section and can take print out there.
- 4) If internet is available marks has to be extend using HOD's system only.
- 5) Non teaching should wear the ID card.
- 6) External should be send to have breakfast & launch first and than the internal have it.
- 7) Faculty handling first year classes should alter the class well before taking up allotted practical exam duty.
- 8) At any point of view, no complains should be received from first year

  
HOD

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

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ACSCE/ECE/IQAC/2019-20/01

Date: 21.01.2020

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 21.01.2020 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

(Dr. H B Bhuvaneshwari)

**IQAC committee -ECE**

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

ACSCE/ECE/IQAC/2019-20/02

Date: 21.01.2020

Conveyor	Dr. H B Bhuvanewari Prof & HOD/ECE
Coordinator	Dr.M.Mathivanan
Faculty Members	1. DR.A.M.Prasanna Kumar 2. Mrs.Bharathi Gururaj 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

The IQAC Committee Meeting was held on 21.01.2020 at 10.30AM in the HOD'S chamber

### Minutes of the meeting

- The HOD ECE welcomes all the members to the meeting and explained the agenda of the meeting.
- HOD informed all the faculties to apply for funding projects.
- HOD discussed about Consultancy work and mentioned at least two Consultancies work should be taken up in each semester.

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

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ACSCE/CIVIL/IQAC/2019-20/01

Date: 07.04.2020

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 07.04.2020 at 5.30PM in ZOOM APP. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

(Dr. H B Bhuvaneshwari)

**IQAC committee -ECE**

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

ACSCE/ECE/IQAC/2019-20/02

Date: 07.04.2020

The IQAC Committee Meeting was held on 07.04.2020 at 5.30PM in the zoom app

### Minutes of the meeting

- HOD welcomed all the members to the meeting and explained the agenda of the meeting
- Hod informed as per the instructions weekly four hours online classes has been conducted. Class conduction report should be submitted.
- Seminar presentation for 8<sup>th</sup> sem students should be conducted from 08/04/2020 onwards in ZOOM APP, followed by internship presentation

Conveyor	Dr. H B Bhuvanewari Prof & HOD/ECE
Coordinator	1. Mrs.Bharathi Gururaj
Faculty Members	2. DR.A.M.Prasanna Kumar 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

The meeting ended with thanks to and from the chair and it was announced to remain present in the next meeting.

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

ACSCE/ECE/IQAC/2019-20/01

Date: 04.05.2020

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 04.05.2020 at 5.30PM in ZOOM APP. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

(Dr. H B Bhuvaneshwari)

**IQAC committee -ECE**

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal Quality Assurance Cell

ACSCE/ECE/IQAC/2019-20/02

Date: 04.05.2020

The IQAC Committee Meeting was held on 04.05.2020 at 5.30 PM in the zoom app

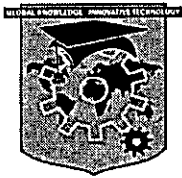
## Minutes of the meeting

- HOD welcomes all the members to the meeting and explained the agenda of the meeting
- Hod informed all the faculties to submit the proposal and publication.
- All the faculties have to attend webinars and should undergo FDP programs in NPTEL.

Conveyor	Dr. H B Bhuvanewari Prof & HOD/ECE
Coordinator	1. Mrs.Bharathi Gururaj
Faculty Members	2. DR.A.M.Prasanna Kumar 3. Mr.Nagesh HB 4. Mrs.Vijaya Dalawai 5. Mr.Prajith Prakash Nair

The meeting ended with thanks to and from the chair and it was announced to remain present in the next meeting.

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering

ACSCE/ECE/IQAC/2020-21/

Date: 07/08/2020.

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 07.08.2021 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

## **Agenda: Class conduction, Fee defaulters**


### **Minutes of the meeting**

- 1) Classes to be conducted from 1/9/2020 on Microsoft team app.
- 2) All classes and attendance to be updated in the format given by principal. The format will be shared by HOD.
- 3) The attendance of students should be marked and updated in the register.
- 4) 8GB of data has been allocated for individual staff members for classes.
- 5) Course file and blue books should be submitted before Friday(28/8/2020).
- 6) Time table to be made according to following timings:  
9-10  
10-11  
11.15-12.15  
12.15-1.15
- 7) As per HOD's instruction all fee defaulters marks will be reduced to Zero. Fee should be paid before 31/8/2020.
- 8) NAAC institution Coordinator is Dr. Kavitha (Civil HOD).

Conveyor	Dr. H B Bhuvanewari
Faculty Members	Mr. Nagesh H B
	Mrs. Ashwini A M
	Dr. A M Prasanna Kumar
	Mrs. Bharathi Gururaj
	Mrs. Vijaya Dalawai
	Mrs. Prajith Prakash Nair

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering

ACSCE/ECE/IQAC/2020-21/

Date: 03/09/2020.

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 03.09.2021 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

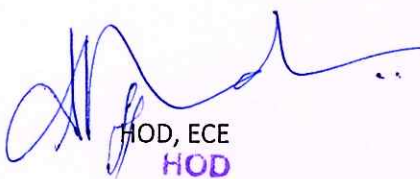
## Minutes of the meeting

- 1) All classes should be taken slowly for students.
- 2) SC classes should be taken according to TT.
- 3) IA marks should be freezed by today.
- 4) Class teacher should update the fee details by 2.30pm today. (previous academic detail and current academic year).
- 5) There is no half day leave and 1 hour permission from today.

Conveyor	Dr. H B Bhuvaneswari
Faculty Members	Mr. Nagesh H B
	Mrs. Ashwini A M
	Dr. A M Prasanna Kumar
	Mrs. Bharathi Gururaj
	Mrs. Vijaya Dalawai
	Mrs. Prajith Prakash Nair

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering

ACSCE/ECE/IQAC/2020-21/

Date: 08/10/2020.

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 08.10.2021 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

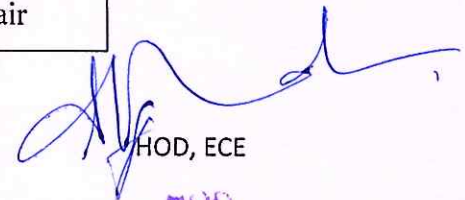
Minutes of the meeting:

- 1) 1<sup>st</sup> internals to be conducted on 15, 16, 17, 20, 21, 22 (October).
- 2) Bharathi mam will be internal coordinator of the department.
- 3) The schemes should be submitted by 13/10/2020.
- 4) The internal will be conducted online. The recording should be handed over to HOD by individual staffs.
- 5) All NAAC documents should be submitted.
- 6) Day to Day attendance should be updated in ERP.
- 7) Fee collection-> atleast 50% should be collectd before 1<sup>st</sup> internals.(Tution fee).
- 8) Scholarship should be intimated to students.Request letter should be submitted to office.
- 9) NEP should be attendance by Dr. AMPK sir and report should be submitted.
- 10) Discontinued students list of (16-17, 14-18, 18-19) should be submitted by Wednesday.

Conveyor	Dr. H B Bhuvanewari
Faculty Members	Mr. Nagesh H B
	Mrs. Ashwini A M
	Dr. A M Prasanna Kumar
	Mrs. Bharathi Gururaj
	Mrs. Vijaya Dalawai
	Mrs. Prajith Prakash Nair

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal quality Assurance Cell

ACSCE/ECE/IQAC/2020-21/01

DATE: 13.01.2021

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 13.01.2021 at 10.30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

### Minutes of Meeting:

- 1) Monitor online classes and maintain attendance
- 2) Offline classes for 1<sup>st</sup> year will commence from 20/01/2021.
- 3) Syllabus coverage needs to be submitted today.
- 4) Exam application forms for 5<sup>th</sup> and 7<sup>th</sup> announced, make sure all students fill the form.
- 5) 3<sup>rd</sup> Sem C.T. should report w.r.t Kannada class every week, give the report.
- 6) Prepare Practical Batches

Conveyor	Dr. H B Bhuvanewari
Faculty Members	Mr. Nagesh H B
	Dr. Bharathi Gururaj
	Dr. A M Prasanna Kumar
	Mr. Harish L
	Mrs. Ashwini A M
	Mrs. Vijaya Dalawai

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal quality Assurance Cell

ACSCE/ECE/IQAC/2020-21/02

DATE:20.01.2021

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 20.01.2021 at 11.AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

### Minutes of Meeting:

- 1) All HOD's and Professor's should go for rounds in the grounds for monitoring of students.
- 2) Offline classes for 3<sup>rd</sup> sem and 1<sup>st</sup> sem students ( 9:30 - 3:30 ) to start from Friday onwards.
- 3) From Monday onwards the college timings is 8:30 am to 4:00 pm.
- 4) 1<sup>st</sup> year lab to start as per time table.
- 5) Assignments should be collected.
- 6) Hard copy of Lab Manual to be submitted.
- 7) 1<sup>st</sup> internal for 1<sup>st</sup> sem to be from Feb 2<sup>nd</sup>

Conveyor	Dr. H B Bhuvaneswari
Faculty Members	Mr. Harish L
	Mr. Nagesh H B
	Mrs. Ashwini A M
	Dr. A M Prasanna Kumar
	Dr. Bharathi Gururaj
	Mrs. Vijaya Dalawai

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal quality Assurance Cell

ACSCE/ECE/IQAC/2020-21/03

DATE:04.02.2021

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 04.02.2021 at 11.30 AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

### Minutes of Meeting:

#### Agenda :- Project Proposal

- 1)Project proposal has to be submitted for VGSTPrajith Nair and Prasanna Kumar has to submit VGST .Project proposal within 21/2/2021.
- 2) One copy of the project proposal has to be submitted to the Department.
- 3)From 8/2/2021 theory invigilation duties will start.

Conveyor	Dr. H B Bhuvaneswari
Faculty Members	Mr. Harish L
	Mr. Nagesh H B
	Mrs. Ashwini A M
	Dr. A M Prasanna Kumar
	Dr. Bharathi Gururaj
	Mrs. Vijaya Dalawai

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal quality Assurance Cell

ACSCE/ECE/IQAC/2020-21/06

DATE:31.03.2021

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 31.03.2021 at 12: 30AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

### Minutes of Meeting:

- 1)Placement records from 2019 -20, 2020 – 2021 with photos.
- 2)Details of students persuing higher studies.
- 3)Dr. Bharathi to collect news letter template from Dr.Mathivanan , take the incharge news letter for 2021 and update the website.
- 4)Students achivements, gate qualified ,NPTEL should be updated in website and submit the data to HOD , by Nagesh Sir.
- 5)CTDS activities of 2019 – 2020 , 2020 – 2021 , with report shoould be submitted by Vijaya Dalawai to HOD.
- 6)Students participation in R and D activities2019 – 2020, 2020 -2021 , [paper publication] should be submitted by Ashwini A .M .
- 7)Technical Talks , webinar , Publications from teaching faculty should be submitted by Harish . L .
- 8)Soft Skill Training Program 7 days reports to be submitted by Ashwini to HOD.
- 9)Faculty achivements to be submitted by Ashwini.
- 10)Dr.Prasanna Kumar is to be incharge to upload the photos of the Department to website.

Conveyor	Dr. H B Bhuvanewari
Faculty Members	Mr. Harish L
	Mr. Nagesh H B
	Mrs. Ashwini A M
	Dr. A M Prasanna Kumar
	Dr. Bharathi Gururaj
	Mrs. Vijaya Dalawai

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# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal quality Assurance Cell

ACSCE/ECE/IQAC/2020-21/08

DATE:15.04.2021

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 15.04.2021 at 10:00AM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

### Minutes of Meeting:

- 1)Classes will commence from 19/04/20 for 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup>.
- 2)Last working day for 4<sup>th</sup> and 6<sup>th</sup> -> 7/8/2021, 8<sup>th</sup> sem - > 20/7/2021.
- 3)Online classes , offline modes of classes.
- 4)Faculty should collect attendance register from philip , and sign.
- 5)Project work Miniproject, seminars should be completed well in advance.
- 6)Zeroth review is online , and other reviews will be offline.
- 7)Exams will be offline.
- 8)Lab videos should be sent to students.
- 9)Circulars and dates for projects. Miniproject and seminars should be submitted.

Conveyor	Dr. H B Bhuvanewari
Faculty Members	Mr. Harish L
	Mr. Nagesh H B
	Mrs. Ashwini A M
	Dr. A M Prasanna Kumar
	Dr. Bharathi Gururaj
	Mrs. Vijaya Dalawai

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Dept. of ECE  
ACS College of Engineering  
Bangalore - 560 074.



# ACS COLLEGE OF ENGINEERING

Department of Electronics and Communication Engineering  
Internal quality Assurance Cell

ACSCE/ECE/IQAC/2020-21/13

DATE:06.05.2021

## MEETING NOTICE

The Department level Internal Quality Assurance Cell (IQAC) Committee Meeting is Scheduled on 06.05.2021 at 2:30PM in HOD chamber. All the IQAC committee members of the Department are hereby informed to attend the meeting without fail.

### Minutes of Meeting:

- 1) Nagesh sir to download 1<sup>st</sup> semester mark statement and keep the same ready for submission.
- 2) Any doubts for 1<sup>st</sup> year students who have not completed the subject exams shall be cleared by staffs.
- 3) Online 2<sup>nd</sup> semester classes will commence from 19/06/2021.
- 4) VTU Google form to be submitted in a weekly basis.
- 5) Revaluation procedure is same as previous semester

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