



Date: 5/11/2022

Time: 9.30 am -12.30pm

Seminar On: Honeywell: Leader’s Talk

Resource Person:

1. Adarsh P S
2. Ayan Bhattacharya- Business Development Manager
3. Briju Yadav D- Senior Financial Analyst- HoneywellGlobal Financial Center-India.

It was very informative and interactive session. The aim of the guest lecture series is to equip students with the latest knowledge of jobs and interviews in the real industrial world. This guest lecture series will aim to pool the key points need to be taken care while creating one’s own resumeand how one should prepare the interview.

Key Points:

1. Resume v/s Vesume

- Innovative- Explain how your creativity during brainstorming sessions has allowed you to contribute to a project.
- Powerful- Include up-to-date, relevant information, experience, skills and examples in all of your resume sections. Attach a meaningful cover letter that will sweep the recruiter off their feet.
- Precise- Place the emphasis of your resume on your most recent experience

2. Core Fundamentals

- Keep it to one page
- Avoid spelling or grammar errors
- Watch Your Tenses
- Format in a Logical Resume
- Make Sure It's Easy To Read
- Organized and Visually Appealing

3. Expand Your Searching Process

- Create A Plan: Before beginning your job search, it's helpful to create a plan. Determinewhat industry you want to work in.
- Diversify Where You Look: There are a lot of resources for finding jobs, especially online.
- Understand Your Industry: This could mean speaking with people who work in that industry, reading books and articles about the industry, watching related videos or listening to podcasts on that topic.
- Build Skills While You Wait: Sometimes the job searching process is time-consuming, and you may find yourself waiting to hear from employers at various stages of the process.

4. Focusing on Jobs and Start-ups:

- Jobs- After deciding your sector or industry, focus on the type of job role and the field you have an interest in pursuing. Ensure to choose a field in which you already have knowledge and experience as it helps you get hired for a job faster. Review lists of start-ups you want to join and those that match your skill set. Also, when looking for a suitable start-up, review their location.
- Start-ups: Start-up jobs exist in almost every sector and industry. Based on your interest area and qualification, you may explore industries like healthcare, software, retail, hospitality, transportation or digital media production. Narrowing down the industry can make it easierfor you to find a suitable job.

5. Communication Importance:

Good communication skills of the person help him immensely while answering those critical interview questions. The good non-verbal communication skills of an interviewee give the interviewer the feeling about the attitude and the Etiquette of the interviewee. Projecting a good etiquette and a positive attitude, with the help of non-verbal communication skills, like positive body language and positive hand movements, help the interviewee to crack the interview and get the job.

Interview Day [Punctuality]:

- It Makes A Good Impression: Staff at the front desk or who see you in the interview

waiting area may even comment on your behavior to the hiring manager. Therefore, arriving with an appropriate amount of time before the interview and waiting patiently will allow you to appear professional and punctual.

- It Gives You Time To Relax: You may be feeling nervous before an interview, which is normal. You may be worried about arriving on time, finding the correct building, and even being able to answer common interview questions. Once you arrive on time those fears will be lessened and you can focus on calming your mind and remember how you have built confidence before the job interview.

Interviewer's Expectations:

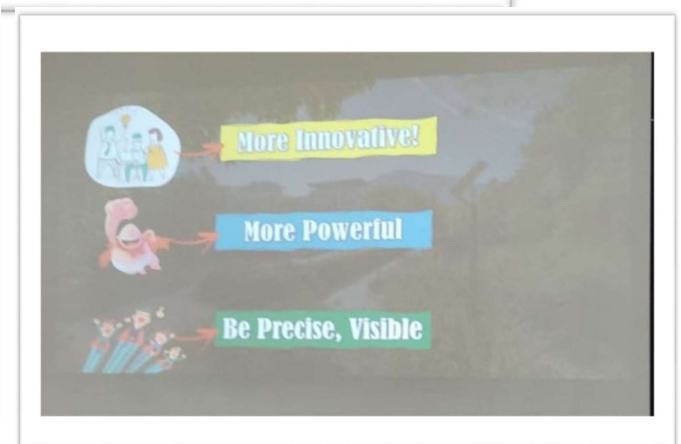
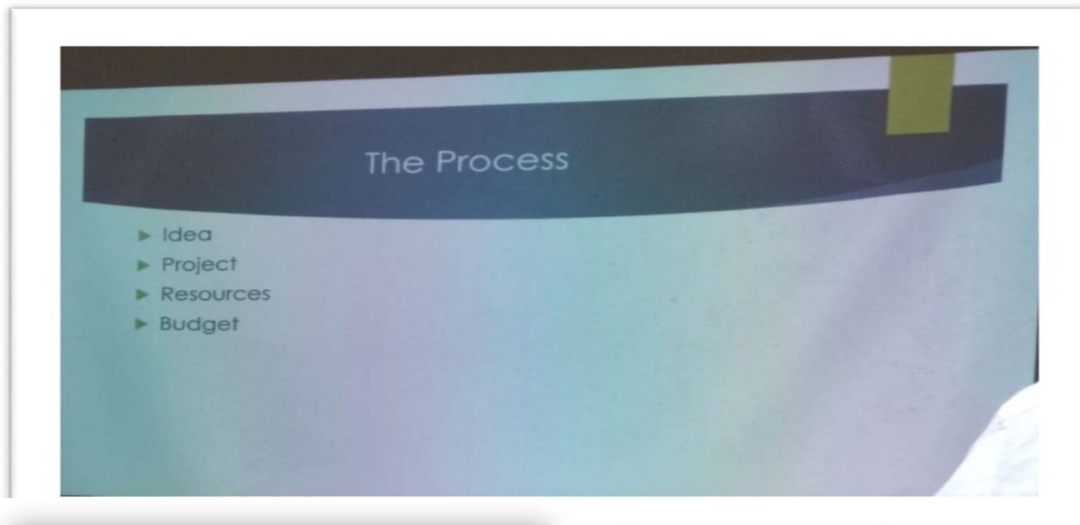
- Interviewers are also looking for candidates to back up their skills with anecdotes and examples. They're looking for people who can think on their feet and are passionate about the company. They're also looking for hints at what you'd be like to work with.
- Employers want reliable employees so candidates should demonstrate dependability, responsibility, and consistency in their job performance.

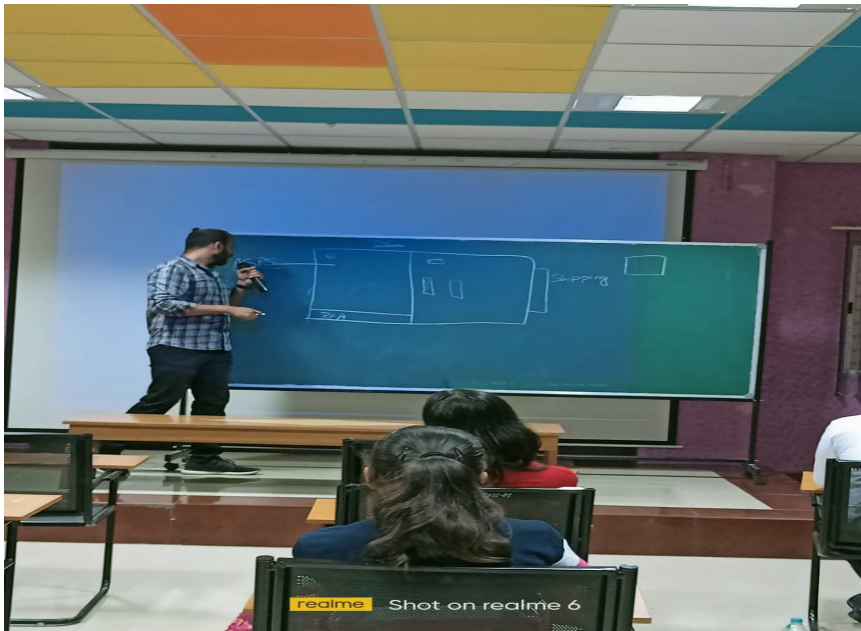
Knowing Your Strategies:

An interviewer may ask what you perceive to be his or her organization's position in its industry, their competitors, their competitive advantages, and how they should best go forward. Be prepared to tell the interviewer why you want the job -- including what interests you about it, what rewards it offers that you find valuable, and what skills it requires that you possess. Come to the interview with some intelligent questions for the interviewer that demonstrate your knowledge about the organization, as well as your serious intent.

Interviewers will always ask if you have any questions.

Images of The event:





Co-ordinator

HOD